

Module #5: Feedback...Closing the Communication Loop
Leader Guide/Facilitator Notes
Summary of Three Hour Seminar Time Schedule

Part 3: Feedback...Closing the Communication Loop Flipchart/Workbook Page

15 Minutes	Introduction of Participants	
15 Minutes	Introduction <u>Feedback Closing the Communication Loop</u>	
	-Feedback: A Critical Communication Skill	2 Flipcharts/p2
	-Comments	p3
10 Minutes	-Feedback: A Personal Inventory	p4
20 Minutes	-Introduction to the Johari Window	Flipchart
	-Johari Window Exercise	
	-Personal Characteristics	
15 Minutes	-Processing of Johari Window	
15 Minutes	Break	
20 Minutes	-Understanding the Value of Feedback	3 Flipcharts/p5
10 Minutes	-Dyad Activity: Feedback	
10 Minutes	-Feedback Skills	
10 Minutes	-Ten Commandments of Feedback	10
	-Getting and Giving of Feedback	p11/12
30 Minutes	-Feedback Small Group Exercise	
	-5 Role Play Scenarios	p15
<u>10 Minutes</u>	Completion of Evaluation	
180 Total Minutes		

PREVIEW ONLY

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